

RUPUBLIC OF LIBERIA

MINISTRY OF FINANCE

ECONOMIC GOVERNANCE OF INSTITUTIONAL REFORM PROJECT (EGIRP)

PROJECT ID: P 107248

CONSULTANT SERVICES: RECRUITMENT OF PROJECT COORDINATOR

REQUEST FOR EXPRESSIONS OF INTEREST

1. This request for Expressions of interest follows the general procurement notice number 2455629 for this project that was published in the United Nations Development Business on April 11, 2008

2. The Government of Liberia has received a grant from the International Development Association (IDA) and intends to apply part of the proceeds of this grant to payments for the services of a highly organized, energized and experienced professional, capable of operating effectively in a very demanding post-conflict environment, to serve as a Project Coordinator for Economic Governance and Institutional Reform Project (EGIRP) and its Additional Financing (AF) approved by the World Bank Board on April 7, 2011.

3. The objective of the Project Coordinator's assignment is to have frequent operational interaction with participating Line Ministries and Agencies responsible for selected components of the Project, the World Bank, Donors and consultants as well as regular reporting to the Employer's Steering Committee Chaired by the Minister of Finance. More specifically, the work involves, *inter alia*, the following responsibilities:

- a) The overall Project Management, Coordination, Monitoring and Reporting, including monitoring and evaluation of Project performance and ensuring that targeted Project objectives and results are achieved and ensuring that high ethical standards and transparency are maintained by all stakeholders throughout the Project implementation;
- b) Act on behalf of the Employer on all EGIRP activities, particularly maintaining direct communication with the Bank Team Leader, signing all EGIRP-related correspondence addressed to the Bank and negotiating/signing all Consultant's contract under the Project and monitoring the execution of all contracts in accordance with the terms and conditions therein; and
- c) Play a proactive facilitation role by organizing quarterly National Steering Committee Meetings and chair monthly Project Technical Committee Meetings.

4. The Government of Liberia, represented by the Ministry of Finance, now invites eligible individual Liberian consultants to indicate their interest in providing the required services as described above and to provide information indicating that they are qualified to perform the services, including CVs, description of similar assignments, experience in similar conditions, etc.

5. The Project Coordinator will have not less than 5 years of direct relevant work experience as Project Manager preferably in post conflict environments, with procurement/contract management experience. Educational and professional qualifications will include:

- Masters degree (or equivalent) at the minimum with a major in a relevant discipline e.g. Law, Finance, Business or Public Administration;
- Excellent skills in project management preferably with international organizations;

- Strong communication skill, both written and oral, demonstrated in previous jobs;
- Strong inter-personal skills and proven track record in working effectively with colleagues within and across ministries and agencies;
- Experience of similar assignments in the Region is highly preferred; and
- Proven track record in working effectively within multidisciplinary teams.

9. Duration of Assignment: 12 month duration (with possible renewal upon satisfactory performance)

10. Duty Post: Monrovia, Liberia

11. It is expected that the assignment would commence by November, 2011.

12. A consultant will be selected for the position in accordance with the Individual Consultants selection procedures set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, (May 2004 revised October 2006 and May 2010.) Interested individual consultants may obtain further information at the address below from Monday to Friday between 0830 hrs and 1630 hrs.

13. Expressions of Interest must be delivered to the address below by October 7, 2011 at 1600 (local time). Only short listed candidates will be contacted. Application by email and mailing are acceptable.

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